

**BOURNEMOUTH UNIVERSITY
ACADEMIC STANDARDS COMMITTEE**

AGENDA

Wednesday 4 December 2013, 1.00pm in the Committee Room

NB: Please note the change of venue for this meeting

1	APOLOGIES		Ms M Frampton	1.00
2	MINUTES OF THE MEETING HELD ON 20th SEPTEMBER 2013			
2.1	Accuracy	ASC-1314-28	Prof T McIntyre-Bhatty	
2.2	Matters Arising	ASC-1314-29	Prof T McIntyre-Bhatty	
2.3	Amendment to ASC Minutes of 29 July 2013	ASC-1314-30	Ms J Taylor	
	<ul style="list-style-type: none"> • Section 4.4.1 – MSc Midwifery and PGDip Midwifery (with professional registration) 			
PART 1 FOR DISCUSSION				1.15
3	Institutional Monitoring			
3.1	Review of the QAA UK Quality Code for HE Chapter B9: Academic Appeals and Student Complaints	ASC-1314-31	Mr C Annear	
3.2	4K – Placement: Policy and Procedure	ASC-1314-32	Mr R Rogers	
3.3	Partner Quality Reports	ASC-1314-33	Ms J Taylor	
	<ul style="list-style-type: none"> • Bournemouth & Poole College • Yeovil College • Bridgwater College • Weymouth College • Kingston Maurward College 			
3.4	School Quality Reports	ASC-1314-34	DD(E)s	
	<ul style="list-style-type: none"> • AECC • ApSci • BS • DEC • HSC • MS • ST 		Mr A Thorkeldsen Dr R Stafford Dr G Willcocks Dr X Velay Prof E Rosser Dr S Eccles Dr P Ryland	
PART 2 FOR APPROVAL AND ENDORSEMENT				2.15
4.1	Quality Assurance and Enhancement Group (QAEG) – new nominations received:			
	<u>School of Tourism Nomination</u>	ASC-1314-35	Dr P Ryland	
	Dr Andrew Adams			
	<u>Business School Nominations</u>	ASC-1314-36	Dr G Willcocks	
	Dr Lois Farquharson, Dr Yasmin Sekhon, Prof Dean Patton, Gbola Gbadamosi, Dr Christos Apostolakis, Prof Jens Holscher, Prof Andy Mullineux, Dr Julie Robson			
4.2	New Programme/Framework Developments Proposals:			
4.2.1	DEC Proposal: New Programme – BSc (Hons) Built Environment Design	ASC-1314-37	Dr T Humphries-Smith	
4.2.2	DEC Proposal: Change of Title from MSc Design Engineering to MSc Mechanical Engineering Design	ASC-1314-38	Dr T Humphries-Smith	
4.2.3	MS Proposal: Summer Schools Framework Developments	ASC-1314-39	Mr M Ehlen	
4.2.4	MS Proposal: Media School Course Framework – MA Creative Media Practice and MA Creative Education Practice	ASC-1314-40	Dr S Eccles	

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4.2.5	MS Proposal: Computer Animation, Games & Effects UG Framework – Computer Animation Arts Foundation & Computer Animation Foundation Year	ASC-1314-41	Mr C Williams
4.2.6	MS Proposal: Change of Title from MA Journalism & New Media to MA Journalism Studies	ASC-1314-42	Dr K Fowler-Watt
4.2.7	HSC Proposals: New Programmes – MSc Occupational Therapy <u>and</u> MSc Physiotherapy	ASC-1314-43	Prof E Rosser
4.2.8	DEC Proposal: New Programme – MSc Cyber Security and Human Factors	ASC-1314-44	Dr X Velay
4.2.9	DEC Proposal: New Programme – MSc Information Technology Management (Online)	ASC-1314-45	Dr X Velay
4.5	Programme/Framework Review Deferral Requests		
4.5.1	ST Deferral: CHE/FdA/BA Hons – Business & Hospitality Management	ASC-1314-46	Dr P Ryland
4.5.2	MS Deferral: MA (Hons) Public Relations Revalidation	ASC-1314-47	Dr C Hodges

PART 3 FOR NOTE

3.30

5.1	PR Outcomes - Bournemouth & Poole College	ASC-1314-48	Ms J Taylor
5.2	Higher National Licence Centre Agreement	ASC-1314-49	Ms J Taylor
5.3	Ratification of Chair's Action: 6J – Mitigating Circumstances including Extensions: Policy and Procedure	ASC-1314-50	Prof T McIntyre-Bhatty
5.4	Ratification of Chair's Action: MS Proposal: MA Advertising	ASC-1314-51	Prof T McIntyre-Bhatty
5.5	QAA Institutional Review Action Plan	ASC-1314-52	Ms C Symonds
5.6	Annual Partnerships Report	ASC-1314-53	Ms J Taylor
5.7	Partnership Agreements	ASC-1314-54	Ms J Taylor
5.8	Completed framework/programme reviews, validations and reviews for closure	ASC-1314-55	Ms J Taylor
5.9	Pending External Examiner Appointments	ASC-1314-56	Ms J Taylor
5.10	External Examiner Nominations and Examination Teams for Research Degrees	ASC-1314-57	Ms J Taylor

6 REPORTING COMMITTEES

6.1	International and UK Partnerships Committee Minutes <ul style="list-style-type: none"> • IUPC Minutes of 4 September 2013 (confirmed) • IUPC Minutes of 2 October 2013 (confirmed) 	ASC-1314-58	Ms J Taylor
6.2	Partnership Board Minutes <ul style="list-style-type: none"> • AECC Minutes of 26 June 2013 (unconfirmed) • GTA Minutes of 21 October 2013 (unconfirmed) • BRIT School Minutes of 6 November 2013 (unconfirmed) • Yeovil College Minutes of 7 November 2013 (unconfirmed) • Bridgwater College Minutes of 11 November 2013 (unconfirmed) • Kingston Maurward College Minutes of 15 November 2013 (unconfirmed) 	ASC-1314-59	Ms J Taylor
6.2.1	Partnership Board Terms of Reference	ASC-1314-60	Ms J Taylor
6.3	Quality Assurance Standing Group Minutes of 17 October 2013 (unconfirmed)	ASC-1314-61	Ms J Taylor

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| 6.4 | School Academic Standards Committee Minutes | ASC-1314-62 | |
| | <ul style="list-style-type: none">• ApSci SASC Minutes of 2 October 2013 (unconfirmed)• DEC SASC Minutes of 13 November 2013 (unconfirmed)• MS SASC Minutes of 16 October 2013 (confirmed) and 30 October 2013 (unconfirmed)• ST SASC Minutes of 27 September 2013 (confirmed), 9 October 2013 (confirmed), 18 October 2013 (confirmed)• HSC SASC Minutes of 13 November 2013 (unconfirmed)• BS SASC Minutes of 9 October 2013 (unconfirmed) | | Dr R Stafford
Dr X Velay
Dr S Eccles
Dr P Ryland
Prof E Rosser
Dr G Willcocks |
| 7 | Graduate School, School Academic Board Minutes of 22 October 2013 (unconfirmed) | ASC-1314-63 | Prof T Zhang |
| 8 | AECC Academic Standards & Quality Committee Minutes of 30 October 2013 | ASC-1314-64 | Mr A Thorkeldsen |
| 9 | ANY OTHER BUSINESS | | |
| 10 | DATE AND TIME OF NEXT MEETING
Thursday 13 February 2014 – 1.00pm to 4.00pm
in the Board Room | | |